Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
April 19, 2023

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Stephen Bawks, Heather Morrison, Megan Rock, Troy Cunningham

ALSO PRESENT:

Eric Magness-Eubank, Library Director; David Joseph, Chesterfield Township Trustee Liaison; Josh Sonnenberg, Chesterfield Township Operations and Facilities Director; Hillary LaBonte, Accounting Administrator

ABSENT:

None

Approval of Agenda:

Motion by Trustee Goike to approve the meeting agenda. Support by Trustee Morrison.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the March 15, 2023, meeting, Cash Flow Summary for February 2023, YTD Budget Report for March 2023, Expense Report for March 2023, Director's Report, and Statistical Report for March 2023. Motion by Trustee Morrison, with support by Trustee Rock to approve the Consent Agenda.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Township Sugarbush Presentation" - Township Operations and Facilities Director Josh Sonnenberg presented on the Sugarbush Elementary School renovation potential, and the possibilities for the library's involvement. Township Trustee Liaison David Joseph voiced support for Sonnenberg's presentation, and the Township Board's desire for greater partnership with the library. **NO ACTION**

Action Item 5B - "Buddy's Makerspace Grand Opening May 22, 2023" - Library Director Eric Magness-Eubank notified the board of the recent progress on the Makerspace, as well as the grand opening event hosted by Buddy's Pizza on Monday, May 22, 2023 at 3 p.m. **NO ACTION**

Action Item 5C - "Strategic Planning RFP" - Director Magness-Eubank discussed the request for proposals for strategic planning consultants. **NO ACTION**

New Business:

Action Item 6A - "Inservice Day Closure request Friday, May 5" - The director requested the library close on Friday, May 5, 2023, for a safety staff inservice. Motion by Trustee Morrison, with support by Trustee Goike to approve the closure.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Action Item 6B - "Code of Conduct Policy" - The director discussed the current review of the Code of Conduct Policy. **NO ACTION**

Action Item 6C - "Facility Issues" - Director Magness-Eubank informed the board of the ongoing construction in the parking lot to address drainage issues. Additionally, there are repairs needed on the fire sprinkler system. The library is currently waiting on a quote for the repair expense. **NO ACTION**

Action Item 6D - "Board Orientation: Michigan Public Library Trustee Manual Chapter 14" - The Library Board of Trustees reviewed chapter 14 of the Michigan Public Library Trustee Manual. **NO ACTION**

PUBLIC COMMENT **PUBLIC COMMENTS**

Public comments were made by David Joseph.

Adjournment: **ADJOURNMENT**

Motion by Trustee Morrison with support by Trustee Rock to adjourn at 7:48 p.m.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Next Meeting Date:

May 17, 2023

Heather M Morrison

Heather Morrison, Secretary